



**American Petroleum Institute
Delta Chapter**

MINI-GRANT APPLICATION GUIDELINES

About API-Delta Chapter:

The Delta Chapter of the American Petroleum Institute, a non-profit organization headquartered in New Orleans, Louisiana, is comprised of six (6) parishes in the metropolitan area: Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, and St. Tammany.

The organization is committed to K-12 education and to that end has chosen several ways of supporting that commitment. The members, all involved in some way in the energy industry, have recognized the untiring efforts of public school teachers who continue to deliver quality services to students with minimal compensation and inadequate resources.

API-Delta Chapter has awarded almost \$130,000 to veteran and new teachers in the public schools of the metropolitan area over the past 20 years, recognizing teachers' commitment to quality teaching, resourcefulness, professional involvement and community service. The national API organization provides a service to teachers who, upon request, can receive free resources for their classrooms. (Web site: www.api.org)

The Delta Chapter of API maintains a commitment to provide improved educational opportunities for children in the community not only by honoring exemplary teachers but also by continuing its support of the Louisiana Children's Museum with a permanent exhibit. It also provides monetary support and volunteers to LCM's annual Super Science Saturday and the Greater New Orleans Science & Engineering Fair, both occurring in the spring each year.

Mini Grant Application Guidelines (New initiative post-Katrina)

Who May Apply:

A public, private or parochial school classroom teacher in one of the Delta Chapter six parishes (Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, or St. Tammany) may submit a request for API-Delta Chapter to fund materials, supplies, or a project in their classrooms.

Grant Amount/Procedure:

The maximum amount of a grant request is \$500. The request must be submitted on the application form created for the mini grant program. A form is attached to these "Guidelines" and is also available on the API-Delta Chapter web site (www.api-delta.org) or from a member of the Board of Directors. A teacher may receive a maximum of one grant per school year.

Grant Approval Procedure:

The Education Committee of the Delta Chapter will review all applications and make recommendations to the Board of Directors quarterly. Teachers whose applications are approved by the Board will be notified in writing.

INVOICES VERIFYING EXPENSES MUST BE FORWARDED TO THE ADDRESS INDICATED AT THE BOTTOM OF THE APPLICATION.

American Petroleum Institute – Delta Chapter

Grant Application

Maximum \$500 Grant

Teacher:

Date:

The grant will be used to:

Attach additional page(s) if needed to describe use of grant funds.

BUDGET

Item Name/Activity	D e s c r i p t i o n			Price	Item Total
Attach additional items (if needed). Insert total cost of attachment here					
Total Cost					

Success will be evaluated by: _____

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Teacher's Signature/Telephone

School's Name/Address/Telephone

Mail application to:

Barbara Edmonds

Secretary-API Delta Chapter

c/o Energy Partners, Ltd
201 St. Charles Ave., Suite 3400
New Orleans, LA 70170-1026

Principal's Signature

Date